

Subject: Request for Salary Review

Dear,

I am writing to formally request a meeting to discuss the possibility of a salary adjustment. Over the past year, I have taken on additional responsibilities and made meaningful contributions to my projects, and I believe my current compensation no longer reflects the value I bring to the team.

I greatly enjoy working at our company and am committed to continuing to deliver high-quality results. I would appreciate the opportunity to discuss my performance, future goals, and how my compensation can better align with my contributions.

Please let me know a convenient time for you to talk. I'm happy to provide any supporting information you might find useful ahead of time.

Best regards.